

Enrollment

The enrollment process begins when a parent submits a signed Letter of Intent (LOI) to enroll to our office. Forms may be obtained from the office or from our website: www.rmcaacs.org. All LOI will be date stamped in the order that they are received.

RMCA accepts students from all districts. Our contract with D49 requires that 51% of our students live within D49 boundaries.

Rocky Mountain Classical Academy Waitlist/Enrollment Policy

Eligible students shall be considered for admission into Rocky Mountain Classical Academy on a first-come, first-serve basis, and without regard to race, creed, color, national origin, religion, ancestry, or gender.

RMCA accepts kindergarten through 8th grade students, with the exception of children who have been expelled from their previous school or have other pending disciplinary or truancy issues. RMCA will also admit students who have previously declined enrollment or dis-enrolled from RMCA on a case-by-case basis. There are no academic enrollment requirements. However, RMCA does conduct placement testing for potential incoming 6th-8th graders in order to determine availability in the appropriate class according to academic level. RMCA reserves the right to decline enrollment to students if false, misleading or incomplete information is included on the enrollment documents.

Enrollment preference is given to:

1. Retention/advancement of currently enrolled students.
2. Children of RMCA Employees
3. Siblings of currently enrolled students (Exception: When a student has chosen to voluntarily leave the school and then wishes to return, their new sibling status is based on the new letter of intent date (not sibling date of entry) and returning eligibility as determined by the administration.
4. Current Students in RMCA's Homeschool program who desire full-time placement.

RMCA reserves the right to deny enrollment requests from students residing outside the Falcon 49 School District when such enrollment would have a negative impact on the efficient use of district and school resources.

Please refer to the information below for the enrollment and waitlist procedures of RMCA.

Eligibility Requirements

Colorado Residency

All applicants must be residents of Colorado to attend RMCA. Out of area students may apply with a Letter of Intent (LOI) and may then be placed on the waitlist or offered enrollment, however, proof of residency or a copy of relocation orders is required to finalize enrollment.

Age Requirements

All prospective Kindergarten students must turn 5 years old on or before September 15th of the year of enrollment. Students must turn 6 years old on or before October 1st of the year of enrollment in 1st grade.

Application Grade

Excluding Kindergarten students who have never attended school and students applying to attend RMCA mid-school year, a student must be in the grade preceding that for which he or she is applying in an upcoming school year.

How Enrollment Works

Rocky Mountain Classical Academy (RMCA) is a free, open enrollment, public school for eligible Colorado children.

Students currently enrolled at RMCA automatically qualify for readmission for the next academic year. Parents/guardians will be required to complete and return a

recommitment Letter of Intent form indicating their intent to continue their child's enrollment at RMCA by the 2nd Friday in December of each year. Any student who chooses not to re-enroll or who does not submit a recommitment form by the deadline will lose his/her spot.

Kindergarten Enrollment

To be eligible for kindergarten, a child must be 5 years old on or before September 15th of the year of kindergarten enrollment. Siblings of current students will receive priority enrollment.

Offers of Enrollment

To be considerate of notification timelines, planning and preparation for families on the waiting list, and in order to fill class rosters in a timely manner, offers of enrollment must be accepted within one week. This time frame may be shortened as deemed necessary before the start of the school year or approaching the state funding date. Offers of enrollment may be made via telephone, email, mail, or in person. If no response is received within the time limit, the child's name will be removed from the waiting list. An offer of enrollment is conditional until all forms and records have been received by RMCA and does not guarantee placement. Failure to submit paperwork by date requested may result in a forfeiture of student's placement. Attendance, behavior, state/standardized test, and grades reports may be requested of your child's former school by our registrars. The guidance counselor and/or principal will meet with parents of students with significant academic or behavioral issues.

A student will be placed on the lowest priority of the waitlist in the event of any of the following:

- Enrollment has been offered and the parent/guardian chooses to decline the offer.

- A recommitment form is not submitted by the second Friday in December.
- The parent/guardian has submitted notification declining continued enrollment.
- The student has been expelled.

Position on Waiting List

The position on the waiting list is determined by the date and time that the completed Letter of Intent (LOI) is submitted to the academy's office. The priority exceptions to this process are listed below:

1. Retention/advancement of currently enrolled students.
2. Children of RMCA Employees
3. Siblings of currently enrolled students (Exception: When a student has chosen to voluntarily leave the school and then wishes to return, their new sibling status is based on the new letter of intent date (not sibling date of entry) and returning eligibility as determined by the administration.
4. Current Students in RMCA's Homeschool program who desire full-time placement.

Enrollment for each school year ends on October 1st, however RMCA will continue to accept Letters of Intent for future years. If your child is on a waiting list and is not offered enrollment, their Letter of Intent will automatically be rolled over to the following school year. Parents/guardians of the applicant are responsible for updating military status, residence, and contact information as needed.